

Entering Prescriber Notes

Prescriber Note Record 4

700180 WARNER, MATT 2/12/2007 Add Mode 1

Prescriber Note

Date: 4/11/2007

Appt Kept: 3 9:00:00 AM 60 MMD WRC

Appt. Status	Cost Center	Start Time	Duration	Service	Location
		Hour Min.	Hour Min.		
Appt Kept	3	12 00	0 00	BRK	WRC
Unscheduled	32	1 15	1 15	IT	Vantage Point
Emergency		2 30	2 30	MMD	Other
Broken		3 45	3 45	ASD	
Rescheduled		4	4	BC60	
Documentation		5 AM	5	BEDC	
		6 PM	6	BEDIP	
		7	7	BEDSI	
		8	8	BEDVI	
		9		BEDY	
		10		CAN	
		11			

Co-Therapist:

Check if this note will be completed by a dictated narrative note. Sign & Save will be unavailable until the dictated note is transcribed. The transcribed note will create a copy of pages 1-6 and over-write page 7.

Cancel Add Sign & Save Save Page 1 Page 2 Page 3 Page 4 Page 5 Page 6 Page 7

The fastest way for **medical** staff to begin the note writing process is to open Junction and click the Prescriber Notes tab. On the main page, enter the date, Appt. Status, Cost Center, Start Time, Duration, Service and Location. At the bottom of the form, place a check in the box and click Save. The dictation is then given to the transcription staff to enter into Junction through the Medical Dictation interface. If desired, data can be entered on pages 2-6, but it isn't necessary.

Open the Medical Dictation form. Transcription staff clicks the Show Waiting Notes button to see information that medical staff entered through the Prescriber Notes tab.

Medical Dictation

Worker:

Id Number:

Admit Date:

Encounter Date:

Encounter Time:

Duration:

Service Code:

Appt. Status:

Waiting Prescriber Notes

Transcribe	dnDictatingWorker	empNameIndex	NameIndex	IdNumber	AdmitDate	dnRecordNo	dnDate	dnTimeOfService	dnDuration	dnServiceCode	dnApptSta
<input type="button" value="Transcribe"/>	1660	Miles,Leslie .			01/10/2007	3	03/07/2007	8:00AM	15	MMD	1
<input type="button" value="Transcribe"/>	1660	Miles,Leslie .			10/23/2006	6	03/07/2007	9:00AM	15	MMD	1
<input type="button" value="Transcribe"/>	1660	Miles,Leslie .			02/08/2007	1	03/07/2007	8:00AM	60	MMD	1
<input type="button" value="Transcribe"/>	606	System_Account	WARNER,MATT	700180	02/12/2007	2	04/11/2007	10:00AM	60	MMD	1
<input type="button" value="Transcribe"/>	606	System_Account	WARNER,MATT	700180	02/12/2007	4	04/11/2007	9:00AM	60	MMD	1

Clicking the Transcribe button opens the Medical Dictation form so the transcription can be entered. Notice all information from the Prescriber Notes tab appears on this form.

Medical Dictation

Please complete the matching note to the fields selected from the 'Waiting Notes' page

Worker: System,Account 606

Id Number: 700180

Admit Date: 02/12/2007

Encounter Date: 04/11/2007

Encounter Time: 9:00AM

Duration: 60

Service Code: MMD

Appt. Status: Appt Kept

Location: WRC

Cost Center: 3 WRC

Co-Worker: No Co-Worker

4
2076


Narrative Note

This was entered by transcription staff

Save Show Waiting Notes Show History

WMH-WeberWRC WHSIS WASATCHMquan

Click Save after the transcription has been entered. A message will appear at the top of the form stating the record has been successfully inserted. By clicking the Save button, the medical staff member who initially entered the Prescriber Note data will receive a notification on their task list that the note needs to be signed and saved. This will occur the next time they log in to Junction.

Task List					
Worker Task List					
	Id Number	Name	Action Required	Due Date	We
	700180	WARNER, MATT	Change	2007.04.26	

Click the box next to the ID Number to open the form. A message box appears indicating data has been entered through the Medical Dictation form – Web Input Verification. The prescriber is asked to either complete the form or review it for accuracy. Upon completion, the prescriber will sign and save the note.

Prescriber Note

Record 5

700180 WARNER, MATT 2/12/2007 Modify Mode 1

Dictated Prescriber Note (Ignore Pg 2 - 6)

Date: 4/11/2007

Appt Kept 3 9:00:00 AM 60 MMD WRC

Appt. Status	Cost Center	Start Time		Duration		Service	Location
		Hour	Min.	Hour	Min.		
Appt Kept	3	12	00	0	00	BRK	WRC
Unscheduled	32	1	15	1	15	IT	Vantage Point
Emergency		2	30	2	30	MMD	Other
Broken		3	45	3	45	ASD	
Rescheduled		4		4		BC60	
Documentation		5		5		BEDC	
		6		6		BEDIF	
		7		7		BEDSI	
		8		8		BEDM	
		9					
		10					
		11					

Co-Therapist:

Check if this note will be completed by a dictated narrative note. Sign is transcribed. The transcribed note will create a copy of pages 1-6

Cancel Modify Sign & Save Save Page 1 Page 2 Page 3 Page 4

Change Requested

The following Change has been requested by your supervisor before signing this record.

Web Input Verification: Verify this dictated note for accuracy. You may Save the note to complete later, or Sign And Save if it is complete.

OK

Productivity

Print Caseload

EXIT

Exit

Record Count:

Instance: WMH-WEBER\WRC Database: WHSIS DB User: dbo NT User: fquan IdNumber: GO

Version 2.0.90

Entering Notes from the Medical Dictation Form

Notes can be entered through the Medical Dictation Form, but **all** data must be entered on the entire form, **including** the notes. Use caution when entering the client number since the form does not display the client's name. However, there is a validation for the client's admission date, so if the incorrect date is entered for a specific client, an error message will appear.

If support staff is entering a dictation for a doctor, the doctor's name is selected in the Worker drop-down menu.

NOTE: it is possible to select a service on this form and have it appear on the Prescriber Notes tab even if the service has not been prescribed on the Specific Change Plan tab. However, when the prescriber attempts to sign and save, a message will appear stating that the service needs to be prescribed and the note cannot be signed and save at this time.

The screenshot displays the 'Medical Dictation' form. On the left side, there are three buttons: 'Save', 'Show Waiting Notes', and 'Show History'. The main form area contains the following fields:

- Worker: System_Account 606
- Id Number: 700180
- Admit Date: 02/12/2007
- Encounter Date: 04/11/2007
- Encounter Time: 9:00AM
- Duration: 60
- Service Code: MMD
- Appt. Status: Appt Kept
- Location: WRC
- Cost Center: 3 WRC
- Co-Worker: No Co-Worker

Below these fields, there is a 'Narrative Note' section with a text area containing the text: 'This was entered by transcription staff'. At the bottom of the form, there are three buttons: 'Save', 'Show Waiting Notes', and 'Show History'. The footer of the form reads 'WMH-Weber/WRC WHSIS WASATCH/tquan'.